



1. Project Description

Objective
Background
Outline of the Project
Rationale/Evidence Base
Scope and Exclusions
Interdependencies

2. Project Governance

Exec Sponsor	
Clinical Lead	
Information Lead	
Finance Lead	
Project Manager	
Quality Lead	
Reporting and Accountability Route	
Patient Lead	

3. Timelines and Key Milestones

Milestone	May	Jun	Jul	Aug	Sep	Oct
Patient Engagement						
IT Enabler						
Data Interpretation						

4. Key Risks

#	Risk Description	Existing Controls	Initial Score

5. Patient Engagement

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6. Impact Assessments

Impact Assessment	RAG	Date Completed	Date Approved	Review Date	Key Issues Raised (If Applicable)	Unintended Consequences
Quality Impact Assessment						
Equality Impact Assessment						
Privacy Impact Assessment						

7. Activity Assumptions

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8. Financial Overview and Assumptions

Financial Overview
Assumptions

9. Potential Route to Market/Contractual Route

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10. Non-Financial Benefits and Quality Metrics

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11. Communication and Stakeholder Engagement

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The Primary Care Respiratory Academy has been developed and is produced by Cogora, the publisher of *Pulse*, *Nursing in Practice*, *Healthcare Leader*, *Management in Practice* and *The Pharmacist*, working in partnership with PCRS. All educational content for the website and events has been initiated and produced by PCRS/Cogora.

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